

APPENDIX 1

**SERVICE LICENSE APPLICATION FORM FOR A SERVICE LICENSE FOR WATER AND WASTEWATER SERVICES AND BULK WATER SUPPLY SERVICES IN KOSOVO**

APPLICATION IS HERBY MADE TO THE WATER AND WASTE REGULATORY OFFICE, FOR A SERVICE LICENSE TO PROVIDE WATER SUPPLY AND WASTEWATER SERVICES. WE ACKNOWLEDGE THAT PROVIDING FALSE INFORMATION MAY RESULT IN REFUSAL OF THE SERVICE LICENSE

THIS APPLICATION MUST BE DELIVERED TO:	FOR OFFICIAL USE ONLY	
<b>WATER AND WASTE REGULATORY OFFICE</b>  BAJRAM KELMENDI STREET N.N. PRISHTINË, KOSOVA	<b>Date Received</b>	
	<b>Date Accepted</b>	
	<b>Date Rejected</b>	
	<b>Service License Application Fee Paid</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

**PART 1 - SERVICE LICENSE GENERAL IDENTIFICATION INFORMATION**

<b>(a) Name</b>			
<b>(b) Address</b>			
<b>(c) Main telephone number</b>		<b>(d) Mobile telephone number</b>	
<b>(e) Fax number</b>		<b>(f) Email address</b>	

**PART 2 – SERVICE LICENSE APPLICANT CONTACT PERSON**

<b>(a) Name of contact</b>			
<b>(b) Title and position</b>			
<b>(c) Office telephone number</b>		<b>(d) Mobile telephone number</b>	

**PART 3 - SENIOR MANAGERS**

<b>(a) Name of Chairman of the Supervisory Board</b>	
<b>(b) Name of Managing Director (or General Manager)</b>	
<b>(c) Name of Senior Financial Officer (or equivalent)</b>	
<b>(d) Name of Senior Operations Manager (or equivalent)</b>	

**PART 4 – SERVICES PROVIDED**

<b>Water Supply: Treatment, distribution</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Wastewater: Collection, treatment, disposal</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Bulk Water Supply</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

PART 5 - SERVICE AREA		
<b>(a) Names of Municipalities served</b> <i>The Service License Applicant must list all the municipalities including those serviced by the Service Providers under its Management Authority.</i>	1-	5-
	2-	6-
	3-	7-
	4-	8-
<b>(b) Name of villages and settlement served at date of the Service License Application</b> <i>The Service License Applicant must list all the villages and settlements including those serviced by the Service Providers under its Management Authority. (Add supplemental page if required)</i>	1-	13-
	2-	14-
	3-	15-
	4-	16-
	5-	17-
	6-	18-
	7-	19-
	8-	20-
	9-	21-
	10-	22-
	11-	23-
	12-	24-

PART 6 - CUSTOMERS SERVED		
<b>(a) Total number of Inhabitant served at the date of the Service License Application</b> <i>The Service License Applicant must include in the total number of Inhabitants an estimation of those serviced by the Service Providers under its Management Authority.</i>		
<b>(b) Number of Household Customers served</b> <i>The Service License Applicant must include in the total the number of Household Customers those serviced by the Service Providers under its Management Authority.</i>	<b>Presently:</b>	<b>Expected after 12 months:</b>
<b>(c) Number of Commercial and Industrial Customers served</b> <i>The Service License Applicant must include in the total number of Commercial Customers those serviced by the Service Providers under its Management Authority.</i>	<b>Presently:</b>	<b>Expected after 12 months:</b>
<b>(d) Number of Government and Public Institutions served</b> <i>The Service License Applicant must include in the number of Government and Public Institutions Customers those serviced by the Service Providers under its Management Authority.</i>	<b>Presently:</b>	<b>Expected after 12 months:</b>
<b>(e) Name of additional villages and settlements that are expected to be served in the 12 months period following the date of the Service License Application</b> <i>The Service License Applicant must list all the villages and settlements including those serviced by the Service Providers under its Management Authority.</i>	1-	5-
	2-	6-
	3-	7-
	4-	8-

PART 7 - WATER SOURCE			
<b>(a) Name(s)</b>	1.	2.	3.
<b>(b) Location(s)</b>			
<b>(c) Category (ground, surface)</b>			
<b>(d) Type (well, spring, lake, river)</b>			
<b>(e) Average abstraction rate (m3/day)</b>			
<b>(f) Annual abstraction volume (m3/year)</b>			

PART 8 - WATER TREATMENT FACILITIES			
(a) Name(s)			
(b) Location(s)			
(c) Type:(coagulation, filtration, disinfect.)			
(d) Maximum Daily Capacity (m3/day):			
(e) Chemicals used:			

PART 9 - TREATED WATER STORAGE FACILITIES			
(a) Name(s)			
(b) Location(s)			
(c) Capacity (m3)			
(d) Type (underground, elevated)			
(e) Materials (concrete, steel, fibreglass)			

PART 10 - EXTENT OF SERVICE COVERAGE FOR WATER SUPPLY SERVICES				
(a) Number of connections by customers category	Households	Commercial & Industrial	Institutional	Total
(b) Total number of inhabitants in the Service Area		(c) Population covered (%)	(d) Hours / day available	

PART 11 - EXTENT OF SUPPLY FOR WASTEWATER SERVICES				
(a) Number of connections by customers category	Households	Commercial & Industrial	Institutional	Total
(b) Total number of inhabitants in the Service Area		(c) Population covered (%)		

PART 12 - PERSONNEL			
(a) Total number of full-time employees		(b) Number of employees in Water (Operations & Maintenance)	
(c) Number of employees in Wastewater (O & M)		(d) Number of employees in Administration	

PART 13 - SERVICE LICENCE APPLICATION AUTHORIZATION AND SIGNATURE	
<p>The undersigned certifies that he is authorized by the Service Licence Applicant to sign and submit this Service Licence Application for a Service Licence for (underline whichever applicable):</p> <ul style="list-style-type: none"> <li>(a) Water Supply Services</li> <li>(b) Wastewater Collection and Disposal Services</li> <li>(c) Bulk Water Supply Services</li> </ul> <p>and that the statements and information contained in the Application is true, accurate and correct.</p> <p>(Print name and the title of the person signing on behalf of the Service Licence Applicant)</p> <p>Name: _____</p> <p>Title: _____</p> <p>Name of the Water and Waste Service Provider: _____</p> <p>Signature: _____ Date: _____</p>	