

**APPENDIX 1(a)**  
**SERVICE LICENSE APPLICATION FORM**  
**FOR A**  
**SERVICE LICENSE FOR WASTE COLLECTION SERVICES IN KOSOVO**

APPLICATION IS HERBY MADE TO THE WATER AND WASTE REGULATORY OFFICE, FOR A SERVICE LICENSE TO PROVIDE WASTE COLLECTION SERVICES.. WE ACKNOWLEDGE THAT PROVIDING FALSE INFORMATION MAY RESULT IN REFUSAL OF THE SERVICE LICENSE

| THIS APPLICATION MUST BE DELIVERED TO:  | FOR OFFICIAL USE ONLY   |               |  |               |  |               |  |                                      |   |
|---|---|---------------|--|---------------|--|---------------|--|--------------------------------------|---|
| <b>WATER AND WASTE REGULATORY OFFICE</b><br><b>NEW ECONOMICS FACULTY BUILDING</b><br><b>PRISHTINË, KOSOVA</b> | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Date Received</td> <td></td> </tr> <tr> <td>Date Accepted</td> <td></td> </tr> <tr> <td>Date Rejected</td> <td></td> </tr> <tr> <td>Service License Application Fee Paid</td> <td> <input type="checkbox"/> Yes<br/> <input type="checkbox"/> No         </td> </tr> </table> | Date Received |  | Date Accepted |  | Date Rejected |  | Service License Application Fee Paid | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
| Date Received   |   |               |  |               |  |               |  |                                      |   |
| Date Accepted   |   |               |  |               |  |               |  |                                      |   |
| Date Rejected   |   |               |  |               |  |               |  |                                      |   |
| Service License Application Fee Paid  | <input type="checkbox"/> Yes<br><input type="checkbox"/> No   |               |  |               |  |               |  |                                      |   |

| PART 1 - SERVICE LICENSE APPLICANT IDENTIFICATION  |    |                                      |  |
|--|----|--------------------------------------|--|
| <b>(a) Name</b>  |    |                                      |  |
| <b>(b) Address</b>   |    |                                      |  |
| <b>(c) Main telephone number</b>   |    | <b>(d) Mobile t telephone number</b> |  |
| <b>(e) Fax number</b>  |    | <b>(f) Email address</b>             |  |
| PART 2 – SERVICE LICENSE APPLICANT CONTACT PERSON  |    |                                      |  |
| <b>(a) Name of contact person</b>  |    |                                      |  |
| <b>(b) Title and position</b>  |    |                                      |  |
| <b>(c) Office telephone number</b>   |    | <b>(d) Mobile telephone number</b>   |  |
| PART 3 - SENIOR MANAGERS   |    |                                      |  |
| <b>(a) Name of Chairman of the Supervisory Board (or Chairman of the Board)</b>  |    |                                      |  |
| <b>(b) Name of Managing Director (or General Manager)</b>  |    |                                      |  |
| <b>(c) Name of Senior Financial Officer (or equivalent)</b>  |    |                                      |  |
| <b>(d) Name of Senior Operations Manager (or equivalent)</b>   |    |                                      |  |
| PART 4 - ASSOCIATED WASTE COLLECTION SERVICE PROVIDERS   |    |                                      |  |
| (The information required in this section is to be completed only by a Waste Collection Service Provider who will have Management Authority over other Waste Collection Service Providers) |    |                                      |  |
| <b>(a) Name of all the Waste Collection Service Providers, which will be under the Management Authority of the Service License Applicant</b>   | 1- |                                      |  |
|  | 2- |                                      |  |
|  | 3- |                                      |  |
|  | 4- |                                      |  |
|  | 5- |                                      |  |
| <b>(b) Name of the Local Area Senior Manager for each of the associated Waste Collection Service Providers Listed above in 4(a).</b>   | 1- |                                      |  |
|  | 2- |                                      |  |
|  | 3- |                                      |  |
|  | 4- |                                      |  |
|  | 5- |                                      |  |

| PART 5 - SERVICE AREA AND CUSTOMERS / INHABITANTS SERVED  |            |                           |
|---|------------|---------------------------|
| (All Service License Applicants must provide in addition to information specifically related to its own operation, the information related to Service Areas and inhabitant/customers serviced Waste Collection Service Providers under its Management Authority)  |            |                           |
| (a) <b>Names of Municipality served</b><br><i>The Service License Applicant must list all the municipalities including those serviced by the Waste Collection Service Providers under its Management Authority.</i>   | 1-         | 6-                        |
|   | 2-         | 7-                        |
|   | 3-         | 8-                        |
|   | 4-         | 9-                        |
|   | 5-         | 10-                       |
| (b) <b>Name of villages and settlement served at date of the Service License Application</b><br><i>(The Service License Applicant must list all the villages and settlements including those serviced by the Waste Collection Service Providers under its Management Authority. (Add supplemental page if required))</i>  | 1-         | 10-                       |
|   | 2-         | 11-                       |
|   | 3-         | 12-                       |
|   | 4-         | 13-                       |
|   | 5-         | 14-                       |
|   | 6-         | 15-                       |
|   | 7-         | 16-                       |
|   | 8-         | 17-                       |
|   | 9-         | 18-                       |
| (c) <b>Geographical boundaries of the Service Area</b><br><i>The Service License Applicant must provide a description of all the Service Areas, including those serviced by the Waste Collection Service Providers under its Management Authority. A map clearly identifying the Service Area must also be provided.</i>  |            |                           |
|   |            |                           |
|   |            |                           |
|   |            |                           |
| (d) <b>Total number of Inhabitant served at the date of the Service License Application</b><br><i>The Service License Applicant must include in the total number of Inhabitants those serviced by the Waste Collection Service Providers under its Management Authority.</i>  |            |                           |
| (e) <b>Number of Household Customers served</b><br><i>The Service License Applicant must include in the total the number of Household Customers those serviced by the Waste Collection Service Providers under its Management Authority.</i>  | Presently: | Expected after 12 months: |
| (f) <b>Number of Commercial Customers served</b><br><i>The Service License Applicant must include in the total number of Commercial Customers those serviced by the Waste Collection Service Providers under its Management Authority.</i>  | Presently: | Expected after 12 months: |
| (g) <b>Number of Industrial Customers served</b><br><i>The Service License Applicant must include in the number of Industrial Customers those serviced by the Waste Collection Service Providers under its Management Authority.</i>  | Presently: | Expected after 12 months: |
| (h) <b>Number of Government and Public Institutions served</b><br><i>The Service License Applicant must include in the number of Government and Public Institutions Customers those serviced by the Waste Collection Service Providers under its Management Authority.</i>  | Presently: | Expected after 12 months: |
| (i) <b>Number of International Customers served</b><br><i>The Service License Applicant must include in the number of international customers those serviced by the Waste Collection Service Providers under its Management Authority.</i>  | Presently: | Expected after 12 months: |
| (j) <b>Name of additional villages and settlements that are expected to be served in the 12 months period following the date of the Service License Application</b><br><i>The Service License Applicant must list all the villages and settlements including those serviced by the Waste Collection Service Providers under its Management Authority. ( Add supplemental page if required).</i> | 1-         | 7-                        |
|   | 2-         | 8-                        |
|   | 3-         | 9-                        |
|   | 4-         | 10-                       |
|   | 5-         | 11-                       |
|   | 6-         | 12-                       |
| (k) <b>Total Number of Inhabitants that are expected to be served at the end of the 12 months period following the date of Service License Application</b><br><i>The Service License Applicant must include in the total, the number of Inhabitants expected to be serviced by the Waste Collection Service Providers under its Management Authority.</i>                                       |            |                           |



**APPENDIX 1(b)**  
**EQUIPMENT LIST FORM**  
 FOR  
**WASTE COLLECTION, TRANSPORT AND MAINTENANCE EQUIPMENT**

AS PER THE REQUIREMENTS OF THIS RULE, THE SERVICE LICENSE SERVICE APPLICANT MUST PROVIDE, IN ADDITION TO THE INFORMATION RELATED TO ITS OWN OPERATION, INCLUDE THE INFORMATION RELATED TO THAT OF THE WASTE COLLECTION SERVICE PROVIDERS THAT ARE UNDER ITS MANAGEMENT AUTHORITY

**1. SERVICE LICENSE APPLICANT IDENTIFICATION**

|                                  |  |                                    |  |
|----------------------------------|--|------------------------------------|--|
| <b>(a) Name</b>                  |  |                                    |  |
| <b>(b) Address</b>               |  |                                    |  |
| <b>(c) Main telephone number</b> |  | <b>(d) Mobile telephone number</b> |  |
| <b>(e) Fax number</b>            |  | <b>(f) Email address</b>           |  |

**2. MUNICIPAL WASTE COLLECTION CONTAINERS**

*(If the Service License Applicant does not have any equipment in a given group or category, "0" must be entered under Quantity)*

| Type and Size of Containers | Quantity | Type and size of containers | Quantity |
|-----------------------------|----------|-----------------------------|----------|
| • 50 to 100 litres          |          | • 1.6 to 2.9 cubic metres   |          |
| • 101 to 250 litres         |          | • 3.0 to 7.0 cubic metres   |          |
| • 251 to 1000 litres        |          | • 10 cubic metres           |          |
| • 1.1 to 1.5 cubic metres   |          | • 11 to 25 cubic metre      |          |

**3. MUNICIPAL WASTE COLLECTION VEHICLES**

*(If the Service License Applicant does not have any equipment in a given group or category, "0" must be entered under Quantity)*

| Equipment   | Quantity | Year of Manufacture | Volumetric Capacity per Unit (metres) |
|---|----------|---------------------|---------------------------------------|
| • Mini Tractors                                     |          |                     |                                       |
| • Farm Tractors                                     |          |                     |                                       |
| • Farm Tractor Trailer                              |          |                     |                                       |
| • Tipper Truck –Double Axles                        |          |                     |                                       |
| • Tipper Trucks – Triple Axles                      |          |                     |                                       |
| • Rotary Compactors – Double Axles                  |          |                     |                                       |
| • Rotary Compactors – Triple Axles                  |          |                     |                                       |
| • Hydraulic Rear-end Compactor Truck – Double Axles |          |                     |                                       |
| • Hydraulic Rear-end Compactor Truck – Triple Axles |          |                     |                                       |
| • Hook Loader or Roll-off Truck – Double Axles      |          |                     |                                       |
| • Hook Loader or Roll-off Truck – Triple Axles      |          |                     |                                       |
| • Front Loader Compactor Truck                      |          |                     |                                       |

**4. OTHER VEHICLES AND EQUIPMENT**

*(If the Applicant does not have any equipment in a given group or category, "0" must be entered under Quantity)*

| Equipment                                   | Quantity | Year of Manufacture | Volumetric Capacity per Unit As Applicable (metres) |
|---|----------|---------------------|---|
| • Backhoe Tractor- Loader                   |          |                     |   |
| • Bulldozer                                 |          |                     |   |
| • Front-Loader                              |          |                     |   |
| • Articulated Truck and Trailer             |          |                     |   |
| • Low-bed heavy equipment transport trailer |          |                     |   |
| • Pickup utility vehicle                    |          |                     |   |

**5. MECHANICAL MAINTENANCE**

*(If the Applicant does not have any equipment in a given group or category, "0" must be entered under Quantity)*

| Equipment                               | Quantity | Size | Description |
|---|----------|------|-------------|
| • Mechanical maintenance garage         |          |      |             |
| • Mobile mechanical maintenance vehicle |          |      |             |
| • Air compressor                        |          |      |             |
| • Electric Generator                    |          |      |             |